

BUILDING YOUR ROADMAP FOR DIGITAL MODERNIZATION

Modernization can help your organization work more efficiently with information, meet compliance goals, and enable remote work. See how DOMA's unique paced approach can help you make the most of your budget while making strides towards your long term goals.



CRAWL:

**Critical Records
Scanning**



WALK:

**Multi-Department
Scanning**



RUN:

**Migration +
Organization
Wide Scanning**



TRANSCEND:

**DX Software
Integrations
Dynamic Forms
Cloud Services**

GET STARTED TOWARDS DIGITAL INDEPENDENCE

Local governments and school districts are quickly realizing the value of digital transformation initiatives. DOMA is ready to accelerate modernization at your organization with solutions that are affordable and effective. We can meet you wherever you are in your digitization journey and offer clear guidance for meeting your goals.



Leverage our State Cooperative Contract

RFP (029-0-2014/BH)

DOMA holds a cooperative clause through our work with Newport News Public schools (NNPS), meaning public entities in Virginia can skip the bidding process & obtain DOMA's scanning, digital conversion, and software services in the same way they would any independent DPS or VITA state contract. This translates to considerable savings of both time and money for your school or state agency.

STAGE ONE: Critical Records Scanning

\$5-15K | 30-90 Standard Records Boxes

Make use of your end of year budget to begin digitizing mission critical records for a single department at your organization. Consider digitizing paper records HR, student records, or finance to improve department wide access.

STAGE TWO: Scale to a 2nd Department

\$20-35K | 120-200 Standard Records Boxes

After you've experienced the proof of concept with one department, you may choose to scale your scanning project in order to eliminate backfiled records, costly on-site storage, and improve content collaboration.

STAGE THREE: Full Records Digitization

\$75K+ | 400+ Standard Records Boxes

Scaling your records conversion to include three or more departments puts you ahead of the curve with highly accessible digital records. In order to best realize the benefits of digital records, you may also migrate from legacy software to a cloud-based electronic content management platform.

QUESTIONS?

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THE SECRET OF GETTING AHEAD IS GETTING STARTED

MARK
TWAIN

STAGE FOUR: Agile Digital Infrastructure

| Cloud Solutions & Automation

The ultimate goal of DOMA's Crawl, Walk, Run, & Transcend approach is to help your organization reach a level of digital independence. Once you are done digitizing backfiled records and migrated to an electronic document management solution like DOMA DX we can help you reduce your dependence on paper moving forward. Digital forms and automation ensure you can minimize the need for any future scanning while giving you greater control over your content. By establishing a digital, cloud infrastructure your organization will be more agile and able to tackle unexpected challenges as they arise.

AMERICAN RESCUE PLAN ACT | ARPA

DOMA can help you make the most of your year end budget or ARPA funding. If you're still struggling to enable remote work or need help with finding a solution within your budget we are here to help.

DIGITAL TRANSFORMATION SERVICES OVERVIEW

Records Conversion

OCR Scanning is often the first step to better information access, but it isn't all about paper. DOMA can convert microfilm, CDs, DVDs, and other forms of analog media into a digital format that helps with information insight while also eliminating paper filing to save you valuable space.

Migration

Migrating your digitized content to the Cloud helps protect your team from a data loss disaster. Additionally, migrating to cloud systems and software **doesn't require any additional infrastructure investment**.

DX Software - Content Management

DOMA's DX software offers a highly affordable platform for centralized content management that includes the ability to automate retention records, create inter-departmental workflows, and define right's based access. **DX is non-license based meaning with unlimited users it's easy to scale across your organization.**

Integrations & Automation

DOMA's solutions can be **integrated with the Enterprise Resource Planning (ERP) software you are already using**. By building integrations and automations into your workflow you can save valuable time and money while also increasing productivity.

Digital Forms

Process like student registration and employee onboarding can become **completely paperless with digital forms**. Additionally, digital forms allow you to automate processing for faster turnaround times.

Cloud & Beyond

Cloud services can take your organization to the next level with **automated reporting, machine learning tools, and more**. Don't be intimidated by the Cloud - DOMA can help you identify which tools will deliver the most value towards meeting your goals.

Learn More:

www.DOMAonline.com/Industries