

# DOMA CONVERSION RATE CARD



## DOCUMENT CONVERSION \$2,375

Designed to help you get the most out of your year end purchases, with this package we will scan and convert a set of your records to full OCR'd PDFs or other industry standard formats. Some examples of individual conversion options (select one) include:

### Standard 8.5x11" Paper Options:

- 6 Record Center Boxes
- Two 4-foot File Drawers
- 20 4" Binders

### Other Options:

- 500 Engineering Drawings
- 500 Photographs (Prints, or Negatives)

## BY THE BOX CONVERSION \$400 each

DOMA also offers conversion pricing by the records center box. Simply pack your boxes and ship them to us and we will do the rest. If you'd like your boxes returned, we can do that too for an additional \$100 per box.

### What is included:

- All Content is scanned at 300 DPI bitonal
- OCR Converts Every Machine Printed Word into a Keyword for Complete Searchability
- Files are Delivered on a Secure Flash Drive
- Any Bindings are Removed and Discarded
- Secure Document Destruction and Disposal (or return shipping at \$100 per box)

[DOMAOnline.com/DigitalServices](http://DOMAOnline.com/DigitalServices)



## HOW WE INDEX BOXES



### Boxes Organized into Folders:

We index by the name on the folder tab, All of the pages in that folder will be converted into a single multi-page document.



### Boxes of Loose Pages:

We will group the pages into multiple 500 page documents.

## DX SOFTWARE FREE DEMO

DOMA delivers many conversion solutions in tandem with our cloud based DOMA Experience (DX) Software. DX is highly configurable and offers organizations a data-centric application to securely capture, manage, and store content across the enterprise, and offers collaborative tools.

### Features:

- Transaction Based Pricing Model with Unlimited User Accounts
- Non-Licensed Based
- Scalable to Any Size Business or Workload
- Workflow Integration via REST API
- Easily migrate data from existing systems and export data in a variety of formats quickly



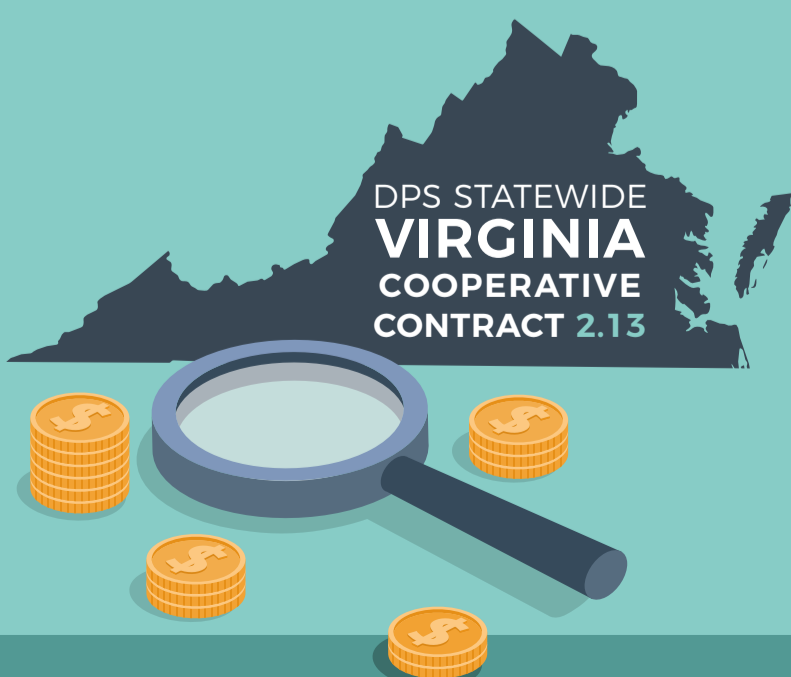
## HOW TO BUY

By using Division of Purchases and Supply (DPS) statewide contracts, state agencies, institutions and local governments receive the highest quality of goods and services designed to minimize risk and cost. DOMA has a **Virginia Cooperative Contract (2.13)** which makes purchasing both simple and affordable.

If you need more in-depth pricing, or would like to inquire about additional services reach out today:

**Scanning Solutions:**  
757.302.7566

[SLEDSolutions@DOMAonline.com](mailto:SLEDSolutions@DOMAonline.com)



[DOMAONLINE.COM](http://DOMAONLINE.COM)